Student Affairs Information and Research Office (SAIRO)
Undergraduate Research Partnership Initiative (URPI)
Winter & Spring 2018

SAIRO is currently recruiting students to participate in a paid, 2-quarter-long internship during which interns will work with one or more Student Affairs departments to conduct research and assessment projects. URPI Student Research Interns will work for SAIRO in collaboration with Student Affairs departments to answer departmental research questions that can inform policies and procedures, identify best practices, enact change that improves the experiences of students on campus, and address other critical issues facing Student Affairs departments. Interns will work in small research teams to manage at least one and possibly multiple projects over the course of the internship.

Students from all backgrounds and all majors are encouraged to apply. You **do not** need to have had previous research experience to participate. Individual members of the research team will conduct research and assessment tasks based on the needs of the specific project(s) they are assigned to but all URPI interns will receive training in general research and assessment methodology.

Logistics and Requirements:

Participants in the Undergraduate Research Partnership Initiative (URPI) will participate in mandatory training prior to beginning the two-quarter long internship during the 2017-2018 academic year. **All research team members must be able to commit to working between 5-10 hours per week through winter and spring quarter. All team members must be available the following dates:**

Important Dates:

Winter & Spring 2018

Orientation	Friday, January 5 from 2:00 pm – 3:30 pm
Research Team Training	Friday, January 12 from 2:00 pm – 3:30 pm
Research Team Training	Friday, January 19 from 2:00 pm – 3:30 pm
Research Team Training	Friday, January 26 from 2:00 pm – 3:30 pm

All URPI Team Meetings	Friday, February 9 from 2:00 pm – 3:30 pm
All URPI Team Meetings	Friday, March 9 from 2:00 pm – 3:30 pm
All URPI Team Meetings	Friday, April 13 from 2:00 pm – 3:30 pm
All URPI Team Meetings	Friday, May 11 from 2:00 pm – 3:30 pm
All URPI Team Meetings	Friday, June 8 from 2:00 pm – 3:30 pm

Weekly Research Team Meetings	TBD – Determined by research team

Who should apply?

The project is open to all undergraduates. Students interested in sociology, education, anthropology, and political science fields may find this project of particular relevance to their academic interests, though students of any major may find this work valuable to their study and career aspirations.

We are particularly interested in students who are interested in working to improve the experiences of college students at UCLA.

Students interested in acquiring qualitative and/or quantitative research and assessment skills should apply.

Students who are interested in learning about consultancy should apply.

Interested students need to submit the following items through the URPI Application Form:
1. Resume or CV
2. Short answers to the following questions:
   o How would participation in this internship contribute to your education and/or career goals?
   o How do you see your strengths, skills, and previous experiences (research, academic, or otherwise) contributing to a URPI research team?

URPI Application Form Link: https://goo.gl/forms/dLCwffEf7GOiaVsI3

Project Learning Outcomes:
As a result of participating in the Undergraduate Research Partnership Initiative interns will be able to…
- Utilize sound research and assessment practices
- Articulate the foundations of both quantitative and qualitative research and assessment
- Address practical challenges presented by partner departments with a critical framework
- Understand standard consultancy practices
- Identify and synthesize relevant information into research and assessment reports
- Articulate practical recommendations for action based off of relevant collected data

Materials should be submitted via online application form no later than 5pm on Friday, Dec 15th. Any questions about URPI and the intern selection process should be addressed to Kevin Cleland. See contact information below:

Kevin Cleland, M.Ed.
Manager for Assessment Support and Capacity Building
Student Affairs Information and Research Office (SAIRO)
(310) 825-5868
kcleland@saonet.ucla.edu

Applicants will be notified by Friday, Dec 22nd regarding whether or not they have been selected.